

RP Goenka International School (RPGIS)

Job title: Teacher of Primary and Pre Primary Stages

Reporting to: The Principal, through the PYP coordinator

THE ROLE

All teachers share responsibility for the quality of teaching and learning at RPGIS. They are also expected to demonstrate expertise in their specialist areas and for keeping up to date with the latest developments in the school and within the teaching profession.

Teachers are expected to maintain high standards of preparation, punctuality and student management. In addition, they should make connections between what is being taught with the overall mission of the school and also with the awarding authorities.

Job Description

- Effectively teaching a variety of classes, including undertaking appropriate lesson preparation and setting/marking examination and test papers where necessary.
- Making an active contribution to enhance the overall aims of the school.
- Setting and marking students' work accurately and promptly, giving advice to students as required.
- Establishing classroom environments that are stimulating, hardworking, focused and pleasant to be in, and which reflect the school values and those of the awarding bodies.
- Diligently following the scheme of work for their class approved by the PYP Co-ordinator.
- Assessing and responding to student abilities and progress, adapting where appropriate to different individual learning styles among the students.
- Writing reports and testimonials as required within the deadlines set.
- Attending and positively contributing to meetings as required by the Principal and the PYP coordinator.
- Being responsible for the attainment and progress of all pupils

- within the class and ensuring equality of opportunity for all.
- Developing positive professional relationships with pupils, parents/carers, school staff, the governing body and external agencies to ensure the best outcomes for all learners.
 - Promoting the safeguarding and welfare of pupils' well-being within the school.
 - Ensuring that teaching resources are effectively prepared, and are tailored to meet the needs of all pupils.
 - Employing a range of teaching and learning strategies to engage all learners, demonstrating knowledge and understanding of the differing needs that pupils may have.
 - Ensuring that colleagues such as classroom assistants working under supervision have a clear understanding of their role.

PERSON SPECIFICATION

The successful candidate will preferably already have had experience as a PYP teacher, and of working with parents and/or other key stakeholders. They will be an eloquent and confident communicator who will be able to engage with a wide range of stakeholders, including prospective families, feeder schools, staff and students and Board members. A willingness to engage in professional development, and to contribute, as a team member, to all school activities will be essential. Qualities of cheerfulness, resilience, loyalty and integrity will also be expected.

Qualifications and Experience

- Educated to degree level or equivalent with a relevant acknowledged teaching qualification.
- Good analytical skills and proven record of using data and research to inform strategy, support planning and monitor effectiveness.
- Demonstrable experience of engaging and building relationships with students and parents.
- Experienced and knowledgeable about the PYP programme.
- Skilled in classroom teaching (preferably including PYP), and able to inspire others.

Key Skills and Abilities

- Excellent verbal and written communication skills.
- Strong interpersonal and organizational skills and ability to inspire students.
- Ability to work under pressure and to meet deadlines.
- IT literate with experience of teaching via online technologies.
- Competence in managing and using web, digital and social media channels.

Personal Qualities

- Energy, flexibility. Integrity, confidence, enthusiasm, cheerfulness, empathy. and resourcefulness.
- Credibility to represent the school to a variety of audiences.
- Self-motivated and goal-oriented.
- High work standards and attention to detail.
- Calm under pressure.
- Commitment to the school's vision.
- Commitment to the safeguarding and welfare of children and to their educational outcomes.